



West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)
Office of the Divisional Manager, Darjeeling Division
Email: dm.darjeeling@wbsecl.in

NOTICE INVITING e-TENDER

NIT No.: SE.DM/DRJDD/E-TENDER/25-26/02

Date: 09.03.2026

Online item rate e-Tender in two parts for the under mentioned works are invited by the office of the Divisional Manager, Darjeeling Division, through e-tendering from Enlisted Agencies with adequate credential for Earthing works as per schedule detailed below:-

Sl. No.	Material/Job Description	Estimated cost	Earnest Money Deposit (EMD)
1.	Earthing and allied works at various locations near Darjeeling Division office and Darjeeling CCC	463000/-	9260/-

- Intending bidders desirous of participating in the tender are to log on to the website <http://www.wbtenders.gov.in> for the tender. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate(DSC) in the name of the person who will sign the tender, from any authorized certifying Authority (CA) under CCA, Govt. of India. After obtaining DSC from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.
- Tenders will be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders"

Terms and Contitions:

1. Earnest Money (EMD):

The following points shall be included in NIT floated through e-tender website:

- A bidder desirous of taking part in a tender invited by WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <https://www.wbtenders.gov.in> using his/her login Id and password.
- The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:-

I. Net-banking through payment Gateway.

II. RTGS/NEFT Payment:- On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

(c) General Instruction for Online Payment:-

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.

- Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

(d) Refund /Settlement of EMD Amount:-

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
 - For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
 - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
 - For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by the ICICI bank.
2. The bidder must be an **enlisted agency** under WBSEDCL with adequate license and credentials.
 3. **No agent** is allowed to participate in the tender except **enlisted agency**. Sub-letting of contract will not be allowed.
 4. **Security Deposit:** In respect of successful Bidder, the Earnest Money after acceptance of Tender shall be retained as part of the Security Deposit . 10% of the ordered value (inclusive of already submitted EMD) shall be retained as Security deposit. The SD shall be returned after successful completion of Performance Guarantee period of 06 (six) months from the date of completion of the work.
 5. **WBSEDCL** reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provision of Vendor Rating and Holiday listing, as effective from 01.09.2012 and subsequent amendment effective from 18.03.2013 will be applicable.
 6. The offer shall remain valid for a minimum period of 60 days from the day of opening of the tender.
 7. Any evidence of unfair trade practices including over charging, price fixing, cartel etc as defined in various statutes, will automatically disqualify the bidders.
 8. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
 9. Any bidder against whom FIR /complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
 10. **Payment terms:** Work order and payment of work will depend on availability of fund. Intending bidders may consider these criteria while submitting the tender and quoting the rate through online.
 11. **Delivery Time:** The work shall have to be completed within 30 days from the date of placement of PO failing to which necessary **LD (Liquidated damages)** shall be deducted as per clause no. 14 below.
 12. **Liquidated Damages :** Penalty of 0.143% of the total ordered value for each calendar day or part thereof subject to maximum of 10% of the ordered value will be charged on the bill for non completion of works on time.
 13. The successful bidder has to submit Performance guarantee certificate for six months at the time of submission of the bills.
 14. Neither prospective Bidder nor any of the constituent partners should have been debarred to participate in any Tender by any Government Department/Semi-Govt./Govt. Undertakings/ Enterprise

etc during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders). [Non-statutory Documents]

15. Incomplete Tenders will not be accepted under any circumstances.
16. The **PRICE BID** of the prospective bidder will only be opened if the **TECHNO-COMMERCIAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
17. No mobilization advance and secured advance will be allowed.
18. All categories of prospective bidders shall have to submit valid copies of PAN Card, IT Returns for last three years, Trade Licence and GSTIN.
19. No extra delivery charge is to be paid for delivery of the materials required for the work.
20. **Pre-bid Meeting:** All the interested bidders are encouraged to participate in pre-bid meeting, which shall be held on _____ to _____ at Administrative Building of office of the Divisional Manager, Darjeeling Division, WBSEDCL at Power House, Hooker road, Darjeeling – 734101. For any necessary clarification or communications regarding the pre-bid meeting shall be addressed at dm.darjeelingdiv@wbasedcl.in or Mob-9332789101. Discussion related to supply of the items mentioned in the bid and its place of delivery and installation etc. along with any clarifications or corrigendum related issues other details as the purchaser may wish to communicate shall be elaborately presented by the WBSEDCL authorized personnel in the Pre-bid Meeting. The intending Agencies are requested to intimate their time of visit in the aforesaid communication details at least 01 day prior to the actual time of arrival.
21. **Date and Time Schedule:**

Sl.No.	Particulars	Date & Time
1.	Date of Publishing of N.I.T. & other Documents	09.03.2026 at 05:30 PM
2.	Date of pre-bid meeting	10.03.2026 at 10:30 AM
3.	Bid submission start date	10.03.2026 at 02:30 PM
4.	Bid Submission closing date	19.03.2026 at 02:30 PM
5.	Technical Bid opening date	23.03.2026 at 11:00 AM
6.	Date of releasing list for Technically Qualified Bidder	To be intimated later
7.	Financial Bid opening Date (Online)	To be intimated later

22. Any other information regarding the tender or the process may be collected from the website <https://www.wbasedcl.in> or from the Office of the Divisional Manager, Darjeeling Division, WBSEDCL, Power House Hooker Road, Darjeeling Pin-734 101.


Divisional Manager
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